



Twin Oaks Farm HOA

Meeting Minutes

Mar 17, 2020

Start time: 7:34pm via video conference

Attendees: Mike Blas, Cyndi Fillinger, Margi Bilock, Caitlin Sharp, Imke White, Audrey Wells-Paine(GHA)

Residents attending: None

Neighbor concerns:

- N/A

Motion to approve the minutes from Jan 2020 board meeting: 1 C Sharp 2 C Fillinger: APPROVED

President's report:

- Notify residents that High Sierra is looking for lifeguards and to contact them if there are any teenagers interested in working at the pool this summer.

Treasurer's report:

- \$50K taken out of Wells Fargo account to pay High Sierra for pool repairs

Grounds:

- Mulching is ongoing with LandCare
- Caitlin met with 3 other landscaping companies, 5 total bids in for community landscaping services
 - Met with Bladerunners: office in Lorton, listened to community needs, will offer residents discounted lawn services as part of community contract → first choice
 - Met with HLS: Good meeting, not as thorough
 - Met with Professional Grounds: Not as thorough, unprofessional

Motion to provide termination notice to LandCare: 1 C Sharp 2 C Fillinger: APPROVED

Motion to approve landscaping contract going to Bladerunners for Mar 2020-2023 for \$16,975 annually with 2020 being prorated: 1 C Sharp 2 C Fillinger: APPROVED

ARC:

- Nothing to report



Clubhouse Report:

- CDC is recommending that we post hand washing reminders in the clubhouse and bathrooms.

Motion to suspend rentals of clubhouse per CDC guidelines pertaining to novel coronavirus COVID-19 until further notice: 1 C Sharp 2 I White: APPROVED

Communications:

- None

Social Committee:

- None

New Business:

- Exterior of clubhouse is in need of repairs - estimates provided by TYL Inc and Ark Services
 - TYL Inc was a far more thorough in their review of the clubhouse and necessary repairs
 - Provided options to repair clubhouse and retaining wall around baby pool (now) and then separate option to replace retaining wall around baby pool (fall time)

Motion to engage TYL Inc to proceed with recommended clubhouse repairs totalling \$8,645: 1 C Fillinger 2 I White: APPROVED

Management report:

- Pool is being filled with water today so we will find out if the reconstruction of it was successful very soon.
- Landscaping proposals received and outlined above
- Trash removal proposals received
 - Bids obtained from 5 companies including current one, American Disposal
 - All companies to pick up trash twice a week and recycling once a week and provide rolling bins for both types of refuse
 - Rates from ~\$17/house to ~\$19/house

Motion to terminate contract with American Disposal Service effective immediately (90 day termination notice): 1 C Fillinger 2 I White: APPROVED

Motion to engage Patriot Disposal as our community trash service effective upon termination of prior services: 1 C Sharp 2 I White: APPROVED

Motion to enter into executive session: 1 C Sharp 2 I White: APPROVED

Entered into executive session at 9:12pm



Exited out of executive session at 9:14pm

Motion to exit out of executive session: 1 C Sharp 2 C Fillinger: APPROVED

Motion to confirm that no motions were made while in executive session: 1 I White 2 C Sharp: APPROVED

Motion to adjourn meeting at 9:23pm: 1 C Sharp 2 C Fillinger: APPROVED

Next meeting will be May 19, 2020 - ANNUAL MEETING