



## Twin Oaks Farm HOA

Meeting Minutes

February 19, 2019

Start time: 7:35pm

Attendees: Margi Bilock, Mike Blas, Caitlin Sharp, Cyndi Fillinger, Imke White, Audrey Wells-Payne(GHA)

Residents attending: None

Neighbor concerns: None

**Motion to accept November 2018 and January 2019 meeting minutes: 1 C Fillinger 2 C Sharp:  
APPROVED**

President's report:

- Basketball padding replaced back in 2015 and needs to be replaced again

**Motion to approve the replacement of padding around basketball hoop posts: 1 C Fillinger 2 M Bilock:  
APPROVED**

Treasurer's report:

- Fine on cash flow
- Water bill is significantly higher this year than at this time last year. This provides good reason to ensure that a small amount of income is made from the pool house rental; to account for increased costs for increased utility use.

Grounds:

- There have been coyote sightings around the neighborhood. Please be aware and keep your small pets inside.
- Small tree fell down behind baby pool

ARC:

- Nothing submitted

Pool report:

- RFP put out for pool management companies
  - o Lowest proposal continues to be from High Sierra Pools
- Ensure that pool contract requires guards to be at pool 30 minutes before pool opens and 15 minutes after pool closes each day
  - o Audrey will contact High Sierra to have them adjust their proposal to reflect this additional time



- Include a day after pool closes for season for Doggy Dunk. Possibly the Saturday after Labor Day.

Clubhouse Report:

Communications:

- Annual meeting letter, pool application and newsletter will go out in one mailing

Social Committee:

- None

New Business (revisited):

- Have PSE reconfirm proposal from Aug 2018 to fix lights around pool that have been out since last year. Bad wiring needs to be refed between lights among other things.
- Audrey will call AllRec to see if there is some other apparatus to replace broken mini slide at playground by pool
- Contact Finley Asphalt to see about cost to restripe basketball court
- Audrey will get more proposals to replace doors leading from bathrooms out to the pool deck

Management report:

- Rekeying club house
  - o 3 sets of keys: 1 for renters (door in hallway, front and side doors in rental space; 3 copies), 1 for lifeguards (bathrooms and main front door; 2 copies), 1 master set with all keys; 3 copies
  - o Bathrooms will have a dual keyed handle on the poolside only
  - o Handles to bathrooms from foyer will be removed and door will just push open
  - o New handles for front door of rental space
  - o Proposals received from Baldino's Locks, Pop A Lock and FedLock
- Audrey to find out if cost to rekey club house and redo lighting at pool can be taken from replacement reserves

**Motion to enter into executive session: 1 I White 2 C Sharp: APPROVED**

Entered into executive session at 8:57pm

Exited out of executive session at 9:05pm

**Motion to exit out of executive session: 1 I White 2 C Sharp: APPROVED**

**Motion to confirm that no motions were made while in executive session: 1 I White 2 C Sharp: APPROVED**

**Motion to waive assessment payment late fees and admin fees for accts 113589 and 113583: 1 C Fillinger 2 C Sharp: APPROVED**



**Motion to deny request for club house deposit forfeiture reconsideration for acct 113704: 1 I White 2  
C Fillinger: APPROVED**

**Motion to adjourn meeting at 9:10pm: 1 C Fillinger 2 I White: APPROVED**

**Next meeting will be March 19, 2019**